

Equitable Access Policy

February 2017

POLICY:

In order to promote equitable access to its programs and services, the CRC offers the majority of programming at no cost to the participant. For programs with user fees, the CRC offers support to individuals and families who are unable to pay. No families or individuals will be prevented from accessing and participating in programs as a result of their ability to pay the usual fees.

All information pertaining to the request for fee assistance will be treated as confidential.

This policy is designed with the intent of removing barriers to participation. As such, individuals will not be required to provide income verification or fill out a special application.

PROCEDURE:

At time of program registration, the individual or family must identify their need for financial support to the CRC program supervisor or manager. CRC staff is empowered to reduce or eliminate user fees upon request of an individual without need for special application or income verification.

All instances of fee reduction or elimination must be reported to the Executive Director for purposes of program planning. Statistics will be retained on numbers of individuals requesting assistance. No names of individuals will be retained for statistical purposes.

Where appropriate and available, individuals will also be directed to other community supports that might be able to provide assistance with registration fees such as the JumpStart Foundation.